

Detailed Process Flow Chart

**For Foreign Nurses To Work In
Germany**

PHASE 1

Starts in
Home
Country

PHASE 2

Joining the
Adaptation
course in
Germany

PHASE 3

Successfully
Start to
work in
Germany

In order for foreign nurses to be able to successfully work in Germany the applicants must go through 3 major phases.

STEP 1: REGISTER

APPLICANT MUST

Inquire online.

MeineAgentur24 WILL

Check registration requirements for each applicant. Provide necessary counseling.

PHASE 1

STEP 2: APPLY

APPLICANT MUST

Scan and upload copies of required documents by creating an account on our online portal.

Link:

<https://portal.maleipzig.de/>

MeineAgentur24 WILL

Verify documents of each applicant.

PHASE 1

STEP 3: GERMAN LANGUAGE

APPLICANT MUST

Provide German language B1 Certificate, only GOETHE, ÖSD or TELC are accepted. Achieved grades must not be less than 80% in all parts separately (speaking, reading, writing and listening).

MeineAgentur24 WILL

Send the nurse his/her acceptance letter to join the preparatory course (This step will happen after the receiving of the complete documents from the applicant).

Note: Nurses with higher certificates than B1 will be preferred.

PHASE 1

STEP 4: GOVERNMENTAL AFFAIRS

APPLICANT MUST

Get the required documents attested & legalized and then get all these documents translated to German language. These documents shall be then uploaded again to the online portal.

Note: The translator must be an authorized perso from German embassy in your home country.

MeineAgentur24 WILL

Assist for translation if the nurse wants (In this case, the applicant himself/herself will bear the costs).

PHASE 1

STEP 5: GOVERNMENTAL AFFAIRS

APPLICANT MUST

Get all translated copies attested & certified by German Embassy and then send by post all these documents to MeineAgentur24 head office in Leipzig.

MeineAgentur24 WILL

Submit the application at Governmental office in Germany for the Deficit Letter.

PHASE 1

STEP 6: GOVERNMENTAL AFFAIRS

APPLICANT MUST

Receive his/her Deficit Letter from the German governmental office.
Note: The applicant needs this deficit letter from Germany in order to appear for the visa interview at German embassy in his/her home country.

MeineAgentur24 WILL

Grant admission to Adaptation Course.

PHASE 1

STEP 7: VISA APPLICATION AT GERMAN EMBASSY

APPLICANT MUST

Book an appointment at German Embassy. Prepare documents for visa application with the help of meineagentur24.

MeineAgentur24 WILL

Provide the following documents:

1. Employment Contract
2. Invitation Letter
3. Deficit Letter
4. Accommodation Letter.

PHASE 1

STEP 8: VISA INTERVIEW

APPLICANT MUST

Prepare for visa interview.

MeineAgentur24 WILL

Provide personal counseling for visa interview.

PHASE 1

STEP 9: VISA APPROVAL

APPLICANT MUST

Scan the visa and upload to the online portal of MeineAgentur24.

MeineAgentur24 WILL

Provide all needed information for coming to Germany
(Pre-departure orientation).

PHASE 1

STEP 1: ARRIVAL IN GERMANY

APPLICANT MUST

Share accommodation provided for the entire duration of the preparation course.

Note: Costs of €350/mo will be deducted from applicant's salary.. Applicants can also choose to live independent.

MeineAgentur24 WILL

Arrange this shared accommodation.

PHASE 2

STEP 2: ADAPTATION COURSE

APPLICANT WILL

Receive a net salary (approx. €1,100/m is the net income while the gross income amount will be €1500/mo) for around 13 to 14 months. This will start in the very first month right after joining the course.

MeineAgentur24 WILL

Be responsible for the arrangement of this adaptation course.

PHASE 2

STEP 3: SERVICE FEES

APPLICANT MUST

Pay a service fees of €100/mo to the employer only in the case when the applicant needs too much extra help for Settlement of his/her daily or work related matters during the course.

Also in some cases, this fees can be a Requirement from some employers.

Note: Please note that mostly employers Don't ask for it. It is only in a few cases and We are mentioning here for the sake of Complete transparency.

MeineAgentur24 WILL

Get it arranged **by the Employer.**

PHASE 2

STEP 4: B2 LEVEL GERMAN

APPLICANT MUST

Start learning German language
Level B2 parallelly during adaptation
course

Note: You can finish this level in your
home country also. In case you want to
do it in Germany, please contact us
directly to know the details about costs.

MeineAgentur24 WILL

Arrange this.

PHASE 2

STEP 5: SUCCESSFUL END OF ADAPTATION COURSE

APPLICANT MUST

Obtain German License to work as a Nurse after 14 months of arrival in Germany.

MeineAgentur24 WILL

Support this.

PHASE 2

STEP 1: 3 YEARS' CONTRACT

APPLICANT WILL

Be paid about 1.900€ **net income in Western Germany, and about 1.500 € net income in Eastern Germany**
There is a high possibility of Live-in accommodation provided by employer for free (In most cases)

MeineAgentur24 WILL

Support this.

PHASE 3

STEP 2: COMPLETION OF 3 YEARS

APPLICANT CAN

Continue with the same employer with free accommodation or chose another Employer.

MeineAgentur24 WILL

Support in this Phase too.

Note: You will be supported from meineagentur24 for further 5 years after getting the License to work in Germany in private and occupational matters.

PHASE 3

STEP 3: SERVICE FEES

APPLICANT MUST

Will be charged only €2.500. This will start only after the applicant has begun Phase III.
This could also be paid in installments of 250€ monthly for 10 Months.

MeineAgentur24 WILL

Charge this as its service fees.

PHASE 3

**FOR ANY FURTHER INFORMATION
PLEASE CALL US +49 341 684 13 633**